



HEMLOCK LAKE UNION AGRICULTURAL SOCIETY



“The Little World’s Fair” “The Largest Fair in Livingston County”

“COMMERCIAL VENDOR CONTRACT

Fair Dates: July 18-22, 2017 (Tue-Sat)

Company Name: Telephone #:

Contact Person:

Address: City:

State: Zip: E-Mail Address:

Tax ID #: Social Security #:

Outside Space Requirements: (Minimum Front footage is 15')

Front Footage X \$ -----\$

Side Footage (This must be filled in)

Note: 1.The South Road is \$18.00/front ft.; all other is \$12.00/front ft.

2. Corner spaces are allowed 20' depth, space depth over 20' will be charged per/ft. for the added footage required. Side Footage over 20' - X \$ 12.00 / ft. ----- \$

Table with tent pricing: (2-side curtains included) 10' X 10'--\$ 155.00, 20' X 20'--\$ 305.00, Frame Tent 20' X 20'--\$ 335.00, 20' X 30'--\$ 375.00, 20' X 40'--\$ 480.00, 40' X 60'--\$1,000.00

Tent Rental: --- (size) X ----- \$

Commercial Building (# of spaces) X \$135.00 (120 sq./ft.)-----\$ (Electric included.)

Agricultural Expo Building: Min space (12'x12') 144 sq. /ft. = \$135.00, (Electric not included) additional sq./ft. X \$ .90 ----- \$

Total ( Expo Building)-----\$

**Electrical Requirements: (Expo Bldg. & Outside Vendors only)**

110 Volt (15 Amp min) Req. Amps \_\_\_\_\_ X \$1.40 per Amp--- \$ \_\_\_\_\_  
\* 220 Volt (20 Amp min) Req. Amps \_\_\_\_\_ X \$2.40 per Amp---\$ \_\_\_\_\_  
\* **220Volt Electric Not available in the Commercial or the Expo Bldg.**

**Food Vendor Charge for garbage and water:** \$80.00----- \$ \_\_\_\_\_

**Fair Grounds Camp sites for Vendors :**

. (Water and 110V Electric Incl. /no sewer)  
#Nights: \_\_\_\_\_ X \$ 20.00/night----- \$ \_\_\_\_\_

Two (2) exhibitor passes and one (1) vehicle pass is included, additional exhibitor passes can be purchased. Qty. \_\_\_\_\_ X \$10.00 ea. -----\$ \_\_\_\_\_

**NOTE: The vehicle pass is not a parking permit.** This pass is used for gate entry for **restocking only**. Vehicles must be off grounds by 11:00 AM during the Fair.

**Gates Open:** Tuesday, Wednesday and Thursday @ 9:00 AM. Friday and Saturday @ 7:00AM

**Vendor hours will be:** from 12:00 PM to 10:00 PM. Vendors that elect not to comply may not be invited back to participate in the Hemlock Fair. Vendors at their discretion may open earlier. **Rides start at 2:00PM daily.**

**Parking:** When the rented space allows, a vendor will be allowed one (1) storage/stocking vehicle on site. All other vehicles will be parked in the south parking lot.

**NO EXCEPTIONS**

**Vendor set up time:** Two days (**Sunday & Monday 9:00 AM to 5:00 PM**) prior to the Fair start date.

**Food Vendors:** All food vendors must have their prices posted visible to the public.

**Vendor Tear Down:** All items must be removed from the grounds by 4:00 PM Sunday following the conclusion of the Fair. The Fair Society will not be responsible for any items left beyond this time frame.

**Vendor/ Lessee Insurance:**

Lessee will provide H.L.U.A.S. a certificate of insurance with a liability limit of not less than one million dollars (\$1,000,000.00) per occurrence naming the HEMLOCK LAKE UNION AGRICULTURAL SOCIETY as an additional Insured for the duration of the event including the period of time from set-up to teardown.

**VENDOR LOCATION PREFERRED** \_\_\_\_\_

**VENDOR LOCATION ASSIGNED** \_\_\_\_\_

**TOTAL AMOUNT DUE** \$ \_\_\_\_\_

**\$100.00 DEPOSIT REQUIRED** \$ \_\_\_\_\_

(If for some reason you are not selected as a vendor, your deposit will be returned)

**BALANCE DUE by July 1, 2017** ----- \$ \_\_\_\_\_

**1. Make all checks payable to: Hemlock Lake Union Ag Society.**

**(\$25.00 charge for all returned checks)**

**2. Non payment will result in loss of assigned location.**

**List all items to be displayed or sold.**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

If additional space is required please provide attachment.

**Note:** Fair management reserves the right to eliminate items from your list.

**The following must be provided prior to set up at the Fair:**

- 1. Tax ID certificate or Social Security #.
- 2. Payment in full.
- 3. Commercial display contract completed and approved.
- 4. New York State Compensation Insurance information if necessary.
- 5. A signed acknowledgement copy stating you have received and read the Hemlock Lake Union Agricultural Society Concession/Vendor Rules and Regulations.
- 6. Liability Insurance certificate.

This privilege is accepted upon the conditions that the business stated is to be conducted in accordance with the above and the **Concession/Vendor Rules and Regulations of the Society**, and further that the Purchaser of this Contract pledges and offers to the aforesaid Society any and all structures occupied or erected by him or them, all goods implements or appurtenances which are used in transacting the business to which this privilege pertains, as a Guarantee for the payment of the sum herein stated, and in the case of such forfeiture, said Society shall have the privilege of offering the same at Public Auction, and apply enough of the proceeds from such sale to the discharge of the amount due. The location for said privilege to be assigned by the Commercial Vendor Coordinator and the Business of running such privilege to be conducted to the satisfaction of the Commercial Vendor Coordinator.

**Note: 1. Previous Year Fair Vendors** are given priority for space and products provided, however said **Vendor** must respond with their contract intentions **by April 15, of same year, to insure this priority.**

2. Vendor tent or trailer set back from the service front will be 3ft from the road edge.

**Society (H.L.U.A.S.) assumes no responsibility for the loss or damage of Lessee's property.**

**Lessee Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Fair Society Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

Once the Hemlock Lake Union Agricultural Society accepts this contract, a signed copy and an acknowledgment will be returned to the vendor.

**Send all correspondences to.**

Hemlock Fair  
Attn: Commercial Vendor Coordinator  
PO Box 263  
Hemlock, NY 14466

**TEL: # 585-367-3370**

**Fax: # 585-367-9553**