



HEMLOCK LAKE UNION AGRICULTURAL SOCIETY



“SPECIAL EVENT CONTRACT “

In consideration of the Landlord (Hemlock Lake Union Agricultural Society) leasing/renting certain premises to the Tenant, the Tenant leasing those premises from the Landlord and mutual benefits and obligations set forth in this Contract, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Contract agree as follows:

Tenant/Organization Name: _____

Telephone # _____

Contact Person: _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail Address: _____

Event Dates:

The term of this Contract/Lease commences at _____ AM/PM on (date) _____ and ends at _____ AM/PM on (date) _____.

Event Description: A full description of the Event must be a part of this contract and be reviewed by and approved by the Landlord. Any variance from this description can result in the immediate termination of this Contract.

The Landlord agrees to lease/rent to the Tenant the premises as described below:

Space / Building Requirements:

- 1. Festival Building: (One day rental) = \$750.00 \$ _____
 Additional days \$350.00/day X # of days _____ = \$ _____
- 2. Agricultural Expo Center: (One day rental) = \$ 1,000.00 \$ _____
 Additional days \$475.00/day X # of days _____ = \$ _____
- 3. Commercial Building: **\$350.00** X # of days _____ = \$ _____
- 4. 4-H Building: **\$275.00** X # of days _____ = \$ _____
- 5. Domestic Building: **\$175.00** X # of days _____ = \$ _____
- 6. Agricultural Building: **\$270.00** X # of days _____ = \$ _____
- 7. Horse Arena (150' X 240'): **\$375.00** X # of days _____ = \$ _____
- 8. Horse Arena (100' X 200'): **\$275.00** X # of days _____ = \$ _____
- 9. Horse Stalls: **\$20.00** X # of stalls _____ X # of days _____ = \$ _____
 Includes a \$5.00 fee for a one time cleaning at the end of the event.

- 10. Mobile Radios: \$10.00/day X # req. _____ X #days _____ = \$ _____
- 11. On site Sound Technician: \$240.00/8 hr. day X #of days _____ = \$ _____
- 12. On site Electrician: \$240.00/8 hr. day X # of days _____ = \$ _____
- 13. On site Nurse: \$240.00/8 hr. day X # of days _____ = \$ _____
- 14. Trash pickup: \$12.00/tote X # of totes _____ X #days _____ = \$ _____
- 15. Electric for out side vendors: = \$ _____
- 16. Restroom attendant: \$120.00/day X # of days _____ = \$ _____
- 17. Outdoor space requirements: size _____ ' X _____ ' = \$ _____
- 18. Picnic table rental: \$ 8.00 X qty. _____ = \$ _____
- 19. Table rental: (8') \$ 8.00 X qty. _____ = \$ _____
12 available
- 20. Chair Rental: \$ 1.00 X qty. _____ = \$ _____

Special Electrical Requirements (outside area only):

- 1. Description: _____

 _____ \$ _____

Special Needs: Hourly Burden rate for personnel is \$25.00/Hr.

- 1. Description: _____

 _____ \$ _____

Fair Grounds Camp Sites: (30 Amp/110V Electric and water is included in the per night Rate)

Nights: _____ X \$ 20.00/night X # of campers _____ = \$ _____

Total Contract \$ Value: ----- \$ _____

Down Payment: (Nonrefundable) equal to **15%** of the total contract value. Down payment is due upon an approved signed contract. ----- \$ _____

Security Deposit: (Refundable) Due upon Contract signing. ----- \$ 250.00

Note:

The Security Deposit is in addition to the rental price of the areas selected. Buildings and grounds are to be left as found. Tenant is responsible for cleanup and all trash removal unless other arrangements have been made. If this is not adhered to the **Security Deposit will not be refunded**. Both parties will conduct an inspection of all rented areas at the beginning and at the end of the event. The cost to repair any damages or cleanup to said property covered by this contract over and above the Security deposit amount will be charged to the Tenant. Comments to be so noted below:

Contract Balance due _____ **days prior to the Contract start date;** ----- \$ _____

Security: during the duration of the event (including set up and tear down days) it is the sole responsibility of the contracting organization (Tenant) to provide on site security. The Fair Society will not be held responsible for any event related items on our grounds before, during or after the contracted event. The Contracting Tenant is responsible for all such items.

Hold Harmless Statement: The Lessee/Tenant (undersigned) does here by agree to hold harmless and indemnify the Hemlock Union Agricultural Society and their officers, agents and members from any and all liabilities, losses or damages incurred, or acquired arising out of actions of the Lessee/Tenant in the course of the event being provided by the Lessee/Tenant.

Lessee/Tenant Rental Insurance:

Contracting organization will provide H.L.U.A.S. a certificate of insurance with a liability limit of not less than one million dollars (\$1,000,000.00) per occurrence naming the HEMLOCK LAKE UNION AGRICULTURAL SOCIETY as an additional Insured for the duration of the event including the period of time from set-up to teardown. This certificate must be in hand no later than (60) Sixty days prior to the start day of the event.

Maps as needed will be provided with this contract to out line all areas covered under this contract. This Contract is accepted in accordance with the Rules and Regulations of the Fair Society.

Make check payable to: Hemlock Lake Union Agricultural Society.
Signing this agreement signifies acceptance by both parties.

Tenant/Lessee Signature: _____ **Date:** _____

Landlord/Fair Society Signature _____ **Date:** _____

Once the Hemlock Lake Union Agricultural Society accepts this contract, a signed copy will be sent to the Tenant.

Send all correspondences to:

Hemlock Fair
PO Box 263
Hemlock, NY 14466